

SOUTH OTAGO HIGH SCHOOL



ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number: 393

Principal: Mike Wright

School Address: 40 Frances Street, Rosebank, Balclutha 9230

School Phone: 03 418 0517

School Email: office@sohs.school.nz

Accountant / Service Provider:

Solutions & Services
Collaborative School Administration

SOUTH OTAGO HIGH SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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South Otago High School

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the Principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the School.

The School's 2023 financial statements are authorised for issue by the Board.

Bronwyn Lea Campbell

Full Name of Presiding Member



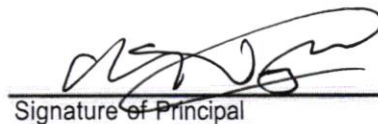
Signature of Presiding Member

21.05.2024

Date:

Michael Thomas Wright

Full Name of Principal



Signature of Principal

21 - 05 - 24

Date:

South Otago High School

Members of the Board

For the year ended 31 December 2023

Name	Position	How Position Gained	Term Expired/ Expires
Bronwyn Campbell	Presiding Member	Elected	Sep 2025
Jules Witt	Presiding Member	Elected	Oct 2023
Mike Wright	Principal	ex Officio	
Angela Ferguson	Parent Representative	Selected	Sep 2025
Emma Kell	Parent Representative	Elected	Oct 2023
Louise Simpson	Parent Representative	Elected	Sep 2025
Michael Beeby	Staff Representative	Elected	Sep 2025
Claire Cooper	Parent Representative	Elected	Oct 2026
Leon Kana	Parent Representative	Elected	Oct 2026
Ryan Williams	Student Representative	Elected	Oct 2023
Hadley Lowery	Student Representative	Elected	Oct 2024

South Otago High School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

		2023	2023	2022
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	7,138,000	6,252,187	6,316,103
Locally Raised Funds	3	868,984	839,285	608,333
Interest		160,608	61,000	52,682
Total Revenue		8,167,592	7,152,472	6,977,118
Expenses				
Locally Raised Funds	3	459,780	431,130	388,547
Learning Resources	4	4,984,106	4,943,236	4,668,849
Administration	5	403,233	357,836	343,109
Interest		2,794	3,500	3,464
Property	6	1,740,774	1,424,768	1,381,371
Loss on Disposal of Property, Plant and Equipment		7,039	2,500	8,691
Total Expense		7,597,726	7,162,970	6,794,031
Net Surplus / (Deficit) for the year		569,866	(10,498)	183,087
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		569,866	(10,498)	183,087

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

South Otago High School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January		2,817,010	2,817,010	2,633,923
Total comprehensive revenue and expense for the year		569,866	(10,498)	183,087
Contribution - Furniture and Equipment Grant		79,079	-	-
Equity at 31 December		3,465,955	2,806,512	2,817,010
Accumulated comprehensive revenue and expense		3,465,955	2,806,512	2,817,010
Equity at 31 December		3,465,955	2,806,512	2,817,010

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

South Otago High School

Statement of Financial Position

As at 31 December 2023

		2023	2023	2022
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	1,245,304	912,831	805,713
Accounts Receivable	8	466,660	364,889	364,889
GST Receivable		20,232	13,509	13,509
Prepayments		29,239	16,065	16,065
Investments	9	2,258,012	1,698,421	1,698,421
Funds Receivable for Capital Works Projects	16	2,088	45,414	45,414
		4,021,535	3,051,129	2,944,011
Current Liabilities				
Accounts Payable	11	681,181	407,185	407,185
Revenue Received in Advance	12	120,847	57,332	57,332
Provision for Cyclical Maintenance	13	269,161	10,000	386,066
Finance Lease Liability	14	17,255	37,735	37,735
Funds held in Trust	15	92,853	20,539	20,539
Funds held for Capital Works Projects	16	202,546	16,044	16,044
Funds Held on Behalf of the ALLis Cluster	17	46,534	46,534	46,534
Funds Held on Behalf of the Truancy Cluster	18	-	38,678	38,678
Funds Held on Behalf of the Big River Kahui Ako Cluster	19	-	49,297	49,297
Funds Held on Behalf of the Bi Cultural Support Worker Cluster	20	(2,842)	10,170	10,170
		1,427,535	693,514	1,069,580
Working Capital Surplus		2,594,000	2,357,615	1,874,431
Non-current Assets				
Property, Plant and Equipment	10	1,174,520	1,011,892	1,046,392
		1,174,520	1,011,892	1,046,392
Non-current Liabilities				
Provision for Cyclical Maintenance	13	286,591	553,520	94,338
Finance Lease Liability	14	15,974	9,475	9,475
		302,565	562,995	103,813
Net Assets		3,465,955	2,806,512	2,817,010
Equity		3,465,955	2,806,512	2,817,010

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

South Otago High School

Statement of Cash Flows

For the year ended 31 December 2023

		2023	2023	2022
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		1,951,023	1,629,950	1,662,444
Locally Raised Funds		746,602	694,285	612,051
International Students		124,061	145,000	32,282
Goods and Services Tax (net)		(6,723)	-	4,005
Payments to Employees		(732,097)	(954,375)	(800,971)
Payments to Suppliers		(1,225,897)	(1,273,742)	(1,220,162)
Interest Paid		(2,794)	(3,500)	-
Interest Received		129,578	61,000	34,979
Net cash from Operating Activities		983,753	298,618	324,628
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment		(329,631)	(191,500)	(160,418)
Purchase of Investments		(559,591)	-	(20,585)
Net cash (to) Investing Activities		(889,222)	(191,500)	(181,003)
Cash flows from Financing Activities				
Furniture and Equipment Grant		79,079	-	-
Finance Lease Payments		(29,410)	-	(40,021)
Funds Administered on Behalf of Other Parties		295,391	-	(272,162)
Net cash from/(to) Financing Activities		345,060	-	(312,183)
Net increase/(decrease) in cash and cash equivalents		439,591	107,118	(168,558)
Cash and cash equivalents at the beginning of the year	7	805,713	805,713	974,271
Cash and cash equivalents at the end of the year	7	1,245,304	912,831	805,713

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense, and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

South Otago High School

Notes to the Financial Statements

For the year ended 31 December 2023

1. Statement of Accounting Policies

1.1. Reporting Entity

South Otago High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 25b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period to which they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.5. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.6. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks. The carrying amount of cash and cash equivalents represent fair value.

1.7. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

1.8. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

1.9. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10-40 years
Furniture and equipment	3-40 years
Information and communication technology	3-20 years
Motor vehicles	5-10 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

1.10. Impairment of property, plant and equipment

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

1.11. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.12. Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

1.13. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

1.14. Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.15. Funds held for Capital Works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.16. Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

1.17. Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, the School's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

1.18. Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, and finance lease liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

1.19. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.20. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

1.21. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	1,948,446	1,592,119	1,638,711
Teachers' Salaries Grants	3,913,319	3,638,491	3,657,007
Use of Land and Buildings Grants	1,234,746	976,488	976,488
Other Government Grants	41,489	45,089	43,897
	<u>7,138,000</u>	<u>6,252,187</u>	<u>6,316,103</u>

The School has not opted in to the donations scheme for this year.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations & Bequests	98,192	126,004	76,047
Curriculum related Activities - Purchase of goods and services	125,176	300,581	97,499
Fees for Extra Curricular Activities	188,164	18,900	184,205
Trading	221,078	193,000	196,445
Fundraising & Community Grants	73,677	7,000	3,960
Other Revenue	82,570	48,800	50,143
International Student Fees	80,127	145,000	34
	<u>868,984</u>	<u>839,285</u>	<u>608,333</u>
Expenses			
Extra Curricular Activities Costs	207,936	186,830	184,997
Trading	228,464	207,100	203,539
International Student - Student Recruitment	4,961	12,500	-
International Student - Employee Benefit - Salaries	-	2,200	-
International Student - Other Expenses	18,419	22,500	11
	<u>459,780</u>	<u>431,130</u>	<u>388,547</u>
<i>Surplus for the year Locally raised funds</i>	<u>409,204</u>	<u>408,155</u>	<u>219,786</u>

During the year the School hosted 2 International students (2022:nil)

4. Learning Resources

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	357,609	388,558	264,665
Information and Communication Technology	52,830	61,200	50,207
Library Resources	2,661	4,258	3,007
Employee Benefits - Salaries	4,297,719	4,207,000	4,083,199
Staff Development	49,885	56,220	41,515
Depreciation	223,402	226,000	226,256
	<u>4,984,106</u>	<u>4,943,236</u>	<u>4,668,849</u>

5. Administration

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	7,630	7,700	7,407
Board Fees	4,380	5,500	4,835
Board Expenses	11,533	13,650	10,325
Communication	7,000	6,250	5,752
Consumables	19,200	15,750	15,058
Operating Lease	13,640	8,000	7,298
Other	71,464	17,586	11,115
Employee Benefits - Salaries	209,564	228,900	228,406
Insurance	39,086	36,000	34,902
Service Providers, Contractors and Consultancy	19,736	18,500	18,011
	403,233	357,836	343,109

6. Property

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	26,451	23,300	22,314
Consultancy and Contract Services	54,925	53,500	53,204
Cyclical Maintenance	95,240	83,116	32,901
Adjustment to the Provision- Other Adjustments	(19,892)	-	-
Grounds	20,788	10,250	23,003
Heat, Light and Water	101,717	60,300	59,333
Rates	1,324	1,500	1,311
Repairs and Maintenance	49,745	45,790	43,285
Use of Land and Buildings	1,234,746	976,488	976,488
Security	5,601	8,500	8,537
Employee Benefits - Salaries	170,129	162,024	160,995
	1,740,774	1,424,768	1,381,371

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	1,245,304	912,831	805,713
Cash and Cash Equivalents for Statement of Cash Flows	1,245,304	912,831	805,713

Of the \$1,245,304 Cash and Cash Equivalents, \$296,782 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

Of the \$1,245,304 Cash and Cash Equivalents, \$17,569 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

Of the \$1,245,304 Cash and Cash Equivalents, \$46,534 is held by the School on behalf of the ALLis cluster. See note 17 for details of how the funding received for the cluster has been spent in the year.

Of the \$1,245,304 Cash and Cash Equivalents, \$92,853 is held by the School on behalf of the Foreign Fees Paying Students where the School is acting as the agent.

Of the \$1,245,304 Cash and Cash Equivalents, \$76,182 is International Student Fees received in advance. The funds are related to 2024 school fees received from Foreign Fee Paying Students.

8. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	61,250	16,983	16,983
Receivables from the Ministry of Education	20,584	-	-
Interest Receivable	56,397	25,367	25,367
Teacher Salaries Grant Receivable	328,429	322,539	322,539
	<u>466,660</u>	<u>364,889</u>	<u>364,889</u>
Receivables from Exchange Transactions	117,647	42,350	42,350
Receivables from Non-Exchange Transactions	349,013	322,539	322,539
	<u>466,660</u>	<u>364,889</u>	<u>364,889</u>

9. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Asset			
Short-term Bank Deposits	2,258,012	1,698,421	1,698,421
Total Investments	<u>2,258,012</u>	<u>1,698,421</u>	<u>1,698,421</u>

10. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2023						
Building Improvements	465,364	26,699	-	-	(51,460)	440,603
Furniture and Equipment	365,825	65,092	(6,225)	-	(54,296)	370,396
Information and Communication Technology	111,682	123,333	-	-	(48,573)	186,442
Motor Vehicles	36,080	113,026	-	-	(27,737)	121,369
Leased Assets	44,727	27,418	-	-	(38,223)	33,922
Library Resources	22,714	2,999	(812)	-	(3,113)	21,788
Balance at 31 December 2023	<u>1,046,392</u>	<u>358,567</u>	<u>(7,037)</u>	<u>-</u>	<u>(223,402)</u>	<u>1,174,520</u>

The net carrying value of furniture and equipment held under a finance lease is \$33,922 (2022: \$44,727)

Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$
Building Improvements	1,110,716	(670,113)	440,603	1,084,017	(618,653)	465,364
Furniture and Equipment	1,636,063	(1,265,667)	370,396	1,585,539	(1,219,714)	365,825
Information and Communication Technology	787,766	(601,324)	186,442	669,976	(558,294)	111,682
Motor Vehicles	310,645	(189,276)	121,369	197,620	(161,540)	36,080
Leased Assets	79,874	(45,952)	33,922	177,039	(132,312)	44,727
Library Resources	102,887	(81,099)	21,788	103,590	(80,876)	22,714
Balance at 31 December	<u>4,027,951</u>	<u>(2,853,431)</u>	<u>1,174,520</u>	<u>3,817,781</u>	<u>(2,771,389)</u>	<u>1,046,392</u>

11. Accounts Payable

	2023	2023 Budget (Unaudited)	2022
	Actual \$	(Unaudited) \$	Actual \$
Creditors	254,522	24,761	24,761
Accruals	32,629	7,406	7,406
Banking Staffing Overuse	-	7,258	7,258
Employee Entitlements - Salaries	368,456	336,794	336,794
Employee Entitlements - Leave Accrual	25,574	30,966	30,966
	<u>681,181</u>	<u>407,185</u>	<u>407,185</u>
Payables for Exchange Transactions	681,181	407,185	407,185
	<u>681,181</u>	<u>407,185</u>	<u>407,185</u>

The carrying value of payables approximates their fair value.

12. Revenue Received in Advance

	2023	2023 Budget (Unaudited)	2022
	Actual \$	(Unaudited) \$	Actual \$
Grants in Advance - Ministry of Education	17,569	-	-
International Student Fees in Advance	76,182	32,248	32,248
Other Revenue in Advance	27,096	25,084	25,084
	<u>120,847</u>	<u>57,332</u>	<u>57,332</u>

13. Provision for Cyclical Maintenance

	2023	2023 Budget (Unaudited)	2022
	Actual \$	(Unaudited) \$	Actual \$
Provision at the Start of the Year	480,404	480,404	493,829
Increase to the Provision During the Year	95,240	83,116	83,495
Use of the Provision During the Year	-	-	(46,326)
Other Adjustments	(19,892)	-	(50,594)
Provision at the End of the Year	<u>555,752</u>	<u>563,520</u>	<u>480,404</u>
Cyclical Maintenance - Current	269,161	10,000	386,066
Cyclical Maintenance - Non current	286,591	553,520	94,338
	<u>555,752</u>	<u>563,520</u>	<u>480,404</u>

The School's cyclical maintenance schedule details annual painting. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
No Later than One Year	\$ 19,211	\$ 39,627	\$ 39,627
Later than One Year and no Later than Five Years	16,996	9,919	9,919
Future Finance Charges	(2,978)	(2,336)	(2,336)
	<u>33,229</u>	<u>47,210</u>	<u>47,210</u>
Represented by:			
Finance lease liability - Current	17,255	37,735	37,735
Finance lease liability - Non-current	15,974	9,475	9,475
	<u>33,229</u>	<u>47,210</u>	<u>47,210</u>

15. Funds Held in Trust

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
Funds Held in Trust on Behalf of Third Parties - Current	\$ 92,853	\$ 20,539	\$ 20,539
	<u>92,853</u>	<u>20,539</u>	<u>20,539</u>

These funds relate to arrangements where the School is acting as an agent. These amounts are not revenue or expenses of the School and therefore are not included in the Statement of Comprehensive Revenue and Expense.

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Ring Water Main #222859	5,588	-	-	-	5,588
Block D Modification Accessibility #219244	10,456	1,000,000	(813,498)	-	196,958
Gymnasium Entrance & Internal Maintenance # 211916	(45,414)	48,414	(3,000)	-	-
D Block Roof, Upper Windows #216037	-	26,821	(28,909)	-	(2,088)
Totals	<u>(29,370)</u>	<u>1,075,235</u>	<u>(845,407)</u>	<u>-</u>	<u>200,458</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	202,546
Funds Receivable from the Ministry of Education	(2,088)

2022	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Pomahaka Block Upgrade #204635 & 223973	20,458	43,712	(64,170)	-	-
Ring Water Main #222859	5,760	-	(172)	-	5,588
Block D Modification Accessibility # 219244	65,147	20,000	(74,691)	-	10,456
Boiler Scheduled Work	750	-	(750)	-	-
Turf Outdoor Court Resurfacing #228897	162,000	10,139	(172,139)	-	-
Paving and Retaining Walls #221626	92,914	30,937	(123,851)	-	-
Gymnasium Entrance & Internal Maintenance #211916	-	-	(45,414)	-	(45,414)
Totals	<u>347,029</u>	<u>104,788</u>	<u>(481,187)</u>	<u>-</u>	<u>(29,370)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	16,044
Funds Receivable from the Ministry of Education	(45,414)

17. Funds Held on Behalf of the ALLis Cluster

South Otago High School is the lead school and holds funds on behalf Asian Language Learning in School's Programme (ALLis).

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held at Beginning of the Year	46,534	46,534	46,534
Funds Held at Year End	<u>46,534</u>	<u>46,534</u>	<u>46,534</u>

South Otago High School signed a funding agreement with the Ministry in September 2016, for the set up & provision of Asian language teaching in the South Otago area. Cluster Schools include Balclutha School (3710), Clinton School (3723), Clutha Valley (3724), Milton School (3772), Romahapa School (3811), Rosebank School (Balclutha) (3812), Stirling School (3836), St Joseph's School (Balclutha) (3826), St Mary's School (Milton) (3831), The Catlins Area School (0394), Tokoiti School (3845), Tokomairiro High School (0392) and Waiwera South School (3858).

18. Funds Held on Behalf of the Truancy Cluster

South Otago High School was the lead school and holds funds on behalf of the Truancy cluster.

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held at Beginning of the Year	38,678	38,678	-
Funds Received from Cluster Members	-	-	53,617
Funds Spent on Behalf of the Cluster	(38,678)	-	(14,939)
Funds Held at Year End	<u>-</u>	<u>38,678</u>	<u>38,678</u>

19. Funds Held on Behalf of the Big River Kahui Ako Cluster

South Otago High School was the lead school and holds funds on behalf of the Big River Kahui Ako COL cluster, a group of schools funded by the Ministry of Education to share professional support. On the 31 December 2023 Balclutha School became the cluster provider.

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held at Beginning of the Year	49,297	49,297	-
Funds Received from Cluster Members	90,792	-	141,408
Funds Received from Ministry of Education	40,500	-	20,122
Funds Spent on Behalf of the Cluster	(180,589)	-	(112,233)
Funds Held at Year End	<u>-</u>	<u>49,297</u>	<u>49,297</u>

20. Funds Held on Behalf of the Bi Cultural Support Worker Cluster

South Otago High School was the lead school and holds funds on behalf of the Bi Cultural Support Worker cluster, a group of schools funded by the Ministry of Education to share professional support.

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held at Beginning of the Year	10,170	10,170	-
Funds Received from Cluster Members	2,870	-	-
Funds Received from Ministry of Education	-	-	26,400
Funds Spent on Behalf of the Cluster	(15,882)	-	(16,230)
Funds Held at Year End	<u>(2,842)</u>	<u>10,170</u>	<u>10,170</u>

21. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as: government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies for example, Government departments and Crown entities are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

22. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals, Assistant Principal, Senior Leadership Support.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i>		
Remuneration	4,380	4,835
<i>Leadership Team</i>		
Remuneration	684,732	638,320
Full-time equivalent members	5.00	5.00
Total key management personnel remuneration	689,112	643,155

There are seven members of the Board excluding the Principal. The Board had held eleven full meetings of the Board in the year. The Board also has five Finance and five Property members. They meet monthly, the week prior to the Board meetings. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	185 - 190	175-180
Benefits and Other Emoluments	4 - 5	4-5
Termination Benefits	0 - 0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 -110	5.00	7.00
110 -120	9.00	6.00
120 - 130	6.00	-
	20.00	13.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

23. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and the number of persons to whom all or part of that total was payable was as follows:

	2023 Actual \$	2022 Actual \$
Total	-	-
Number of People	-	-

24. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

Pay Equity Settlement Wash Up amounts

In 2023 the Ministry of Education provided additional funding for non-teaching collective and pay equity agreements. The School is yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual eligible staff members employed in 2023. The Ministry is in the process of determining wash up payments or receipts for the year ended 31 December 2023 however as at the reporting date this amount had not been calculated and therefore is not recorded in these financial statements.

25. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$374,809 (2022:\$nil) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Ring Water Main	11,000	4,312	6,688
Block D Modification Accessibility #219244	1,321,163	953,042	368,121
Total	1,332,163	957,354	374,809

(b) Operating Commitments

As at 31 December 2023 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2022: nil)

26. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	1,245,304	912,831	805,713
Receivables	466,660	364,889	364,889
Investments - Term Deposits	2,258,012	1,698,421	1,698,421
Total Financial assets measured at amortised cost	<u>3,969,976</u>	<u>2,976,141</u>	<u>2,869,023</u>

Financial liabilities measured at amortised cost

Payables	681,181	407,185	407,185
Finance Leases	33,229	47,210	47,210
Total Financial liabilities measured at amortised Cost	<u>714,410</u>	<u>454,395</u>	<u>454,395</u>

27. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

28. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF SOUTH OTAGO HIGH SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

The Auditor-General is the auditor of South Otago High School (the School). The Auditor-General has appointed me, Aaron Higham, using the staff and resources of BDO Invercargill, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 3 to 19, that comprise the statement of financial position as at 31 December 2023, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2023; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 21 May 2024. This is the date at which our opinion is expressed.

The basis for our opinion is explained below, and we draw your attention to other matters. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises The Statement of Responsibility, Members of the Board, Statement of Variance, Evaluation and analysis of the School's students' progress and achievement, How we have given effect to Te Tiriti o Waitangi, Statement of Compliance with employment policy and Statement of Kiwisport funding, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1) issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.



Aaron Higham
BDO Invercargill
On behalf of the Auditor-General
Invercargill, New Zealand